ANNEX 1

NATIONAL SHOPPING

**Terms and Conditions of Supply**

Purchaser: Component # B1.3, SFFSProject

1. Prices schedule of the publishing guidance and manual:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Item** | **Unit price** | | | **Quantity** | **Total Price in MNT with VAT** | **Delivery schedule** |
| **Unit Price without VAT** | **VAT** | **Unit Price with VAT /MNT/** |
| 1 | Publishing service - **“Public sector Internal audit guidance”** book |  |  |  | 4000 |  | Within 30 calendar days after signing the contract |
| 2 | Publishing service - “**Quality assessment guidance**” book |  |  |  | 500 |  |
| 3 | Publishing service - **"Risk management manual"** for Ministry of Finance |  |  |  | 200 |  |
| **Total** | | | | | |  |  |

*{Note: In case of discrepancy between unit price and Total derived from unit price,* ***unit price without VAT shall prevail****}*

Spare Parts }

Tools and Accessories }

Manuals } Specify, if applicable.

Maintenance Requirements }

1. Fixed Price: The prices indicated above are fixed and not subject to any adjustment during contract performance.
2. Payment: Payment for your invoice will be made 100% against Purchaser’s acceptance of the goods when the goods are operationally accepted by the Purchaser.
3. Warranty: Warranty period for the Goods shall be provided for the required months which is indicated in the technical requirements, and will begin from the date of operational acceptance of the Goods, during which Supplier is responsible for defects with respect to the Goods.
4. Operational Acceptance Tests: The Purchaser (with the assistance of the Supplier) will perform the tests on the Goods to determine whether the Goods meet all the requirements mandated for Operational Acceptance.
5. Failure to Perform: The Purchaser may cancel the Purchase Order if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, with seven (7) calendar day notice given by the Purchaser, without incurring any liability to the Purchaser.

NAME OF SUPPLIER:

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name and Title:

Place:

Date:

ANNEX 2

NATIONAL SHOPPING

**Technical Requirements of publishing book**

**ITEM 1: Public sector Internal audit guidance - Book:**

1. **Good’s description:** B5 size “Public sector Internal audit guidance”
2. Publication reviewing and editing cost must be included in the price quotation.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **#** | **Technical requirements** | **Paper requirements** | **Pages** | **Color** | **Quantity** | **Supplier shall conduct book publishing reviewing and editing service.** |
| 1 | Book size | B5 size;  (250 mm X 176 mm) | At least 460 front covers | 4+4 | 4000 pcs |
| 2 | Weight of interior paper | 105 gr, offset, matt | White |
| 3 | Cover | 250 gr, offset, matt, coated | Mixed color of red and brown |
| 4 | Font format | Arial 12 | - |
| 5 | Binding | Glued and sewed | - |
| **Offering goods** | | | | | | |
|  | **Technical requirements** | **Paper requirements** | **Pages** | **Color** | **Quantity** |  |
| 1 | Book size |  |  |  | 4000 pcs |
| 2 | Weight of interior paper |  |  |  |
| 3 | Cover |  |  |  |
| 4 | Font format |  |  |  |
| 5 | Binding |  |  |  |

1. **Publishing standard:** Technical specifications, fonts and color output must be satisfactory to the Client’s requirements. Book binding shall be glued and sewed, and at least 5-year durability is expected.

**ITEM 2: Quality assessment guidance - Book:**

1. **Good’s description:** A4 size “Quality assessment guidance”
2. Publication reviewing and editing cost must be included in the price quotation.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **#** | **Technical requirements** | **Paper requirements** | **Pages** | **Color** | **Quantity** | **Supplier shall conduct book publishing reviewing and editing service.** |
| 1 | Book size | A4 size;  (210 mm X 297 mm) | At least 600 front covers | 4+4 | 500 pcs |
| 2 | Weight of interior paper | 105 gr, offset, matt | White |
| 3 | Cover | 250 gr, offset, matt, coated | Mixed color of blue |
| 4 | Font format | Arial 12 | - |
| 5 | Binding | Glued and sewed | - |
| **Offering goods** | | | | | | |
| **#** | **Technical requirements** | **Paper requirements** | **Pages** | **Color** | **Quantity** |  |
| 1 | Book size |  |  |  |  |
| 2 | Weight of interior paper |  |  |  |
| 3 | Cover |  |  |  |
| 4 | Font format |  |  |  |
| 5 | Binding |  |  |  |

1. **Publishing standard:** Technical specifications, fonts and color output must be satisfactory to the Client’s requirements. Book binding shall be glued and sewed, and at least 5-year durability is expected.

**ITEM 3: Risk management manual of MoF - Book:**

1. **Good’s description:** B5 size “Risk management manual”
2. Publication reviewing and editing cost must be included in the price quotation.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **#** | **Technical requirements** | **Paper requirements** | **Pages** | **Color** | **Quantity** | **Supplier shall conduct book publishing reviewing and editing service.** |
| 1 | Book size | B5 size;  (250 mm X 176 mm) | At least 260 front covers | 4+4 | 200 pcs |
| 2 | Weight of interior paper | 105 gr, offset, matt | White |
| 3 | Cover | 250 gr, offset, matt, coated | Mixed color of blue |
| 4 | Font format | Arial 12 | - |
| 5 | Binding | Glued and sewed | - |
| **Offering goods** | | | | | | |
| **#** | **Technical requirements** | **Paper requirements** | **Pages** | **Color** | **Quantity** |  |
| 1 | Book size |  |  |  | 200 pcs |
| 2 | Weight of interior paper |  |  |  |
| 3 | Cover |  |  |  |
| 4 | Font format |  |  |  |
| 5 | Binding |  |  |  |

1. **Publishing standard:** Technical specifications, fonts and color output must be satisfactory to the Client’s requirements. Book binding shall be glued and sewed, and at least 5-year durability is expected.

*Note: Please note that price quotations will be evaluated for responsiveness against required technical specifications; therefore, each technical requirements of your proposed Goods should be filled out precisely next to the requirements provided by the Client.*